

(AET) All Electrical Training Ltd GDPR Declaration

What we need:

AET known as All Electrical Training Ltd will be the only controller of all your personal data you provide to us:

AET address is:

Harris House, Cawley Hatch, Harlow Essex CM19 5AN

Company registration number: 9480386

Unless otherwise agreed with you we will only collect basic personal data about you that does not include any special categories or personal information about you (often known as sensitive data).

This information does however, include the likes of your name, home / work address, national insurance number, date of birth, email and home/mobile telephone number.

Why we need it.

We need to know personal data in order to provide you with the training course(s) you have engaged us to provide. If you do not provide this information then we will be unable to provide you with the course(s) you have requested us to deliver. We will not collect any personal data from you that we do not need in order for you to enrol on your chosen course to be taken with AET.

What we do with your data:

All personal data we hold about you will be processed by our staff at AET and NO third parties will have access to you personal data unless there is a legal obligation for us to provide it.

How long we keep it:-

We will generally keep your information for 3 years as required by our awarding bodies who are City & Guilds and NET (Am2 assesment). After which time it will be destroyed if it is no longer required for lawful purpose(s) for which it was obtained. If you consent to marketing about future courses, any information we use for this purposes(s) will be kept with us until you notify us that you no longer wish to receive any information from AET.

What we would also like to do with your information:

We would like to send you information about new courses that arises with changes within electrical regulations. This will be in a form of text message, phone, email or post. If you agree to being contacted in this way, please tick the relevant boxes below:

Name: _____ Signature: _____

Date: _____ :- Course attending: _____

Please tick boxes if you wish us to contact you on future courses we deliver.

Please leave blank if you do not want to be contacted

Email

SMS

Phone

Post

I the above named mentioned would like to confirm AET (All electrical training Ltd) can pass my contact details onto Premium Lithium Tower House Business centre, Fishgate, YORK, YO10 4UA.

YES

NO